

Louisiana Cancer Research Center  
Board of Directors Meeting  
A Hybrid Meeting was held.  
On August 31, 2023, at 3pm

The following members of the Board of Directors were in attendance:

**Dr. Richard DiCarlo**, Interim Dean - School of Medicine, LSUHSC, Chairman  
**Dr. Lee Hamm**, Senior Vice President & Dean-School of Medicine, TUHSC, Vice-Chairman  
**Ms. Barbara Goodson**, Deputy Commissioner of Administration, Secretary/Treasurer  
**Mr. Arthur Cooper**, Senior Director, Special Projects, Louisiana Economic Development  
**Dr. Gene D'Amour**, Special Assistant to the President, Xavier University  
**Dr. Patrice Delafontaine**, Executive Dean, TUHSC  
**Mr. Darren Mire**, Member, Board of Regents; Director of Valuation, Orleans Parish Assessor's Office  
**Dr. Valentine Nfonsam**, Department Head for Surgery - School of Medicine, LSUHSC  
**Ms. Carroll Suggs**  
**Ms. Pamela Ryan**

The following members of the Board of Directors were not present:

**Mr. Walter Leger, Jr**  
**Dr. Brian Moore**

Also present were:

Dr. Joe W. Ramos, Director & Chief Executive Officer, LCRC  
Mr. Sven Davisson, Chief Administrative Officer, LCRC  
Ms. Deborah Reeder, Chief Financial Officer, LCRC  
Dr. Stefan Grant, Deputy Director, LCRC/ Chief of Hematology & Medical Oncology, TUHSC  
Mr. Paige Sensenbrenner, Legal Counsel, LCRC  
Mr. Ryan Graffagnini, Controller, LCRC  
Dr. Augusto Ochoa, Director, LSUHSC Cancer Center  
Dr. Prescott Deininger, Director, Tulane Cancer Center  
Dr. John Cole, Director of Clinical Cancer Research, Ochsner Health  
Dr. Thomas Wiese, Professor, Xavier University  
Ms. Stephanie Wiebke, Business Manager, Xavier University  
Ms. Keadren Green, Business Manager, Tulane Cancer Center  
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center  
Dr. Earl Benjamin-Robinson, Director, Tobacco Free Living

**Dr. DiCarlo** called the meeting to order. The roll was called and there was a quorum.

**Dr. DiCarlo** requested approval of the minutes of the July 27, 2023, Board meeting.

A motion was made by **Ms. Suggs** and seconded by **Dr. Delafontaine**.  
RESOLVED, with all in favor, to approve the minutes of the July 27, 2023, Board meeting.

**Dr. DiCarlo** called for the Finance Committee Reports

Mr. Graffagnini gave an update on the FY23 financial status. We are closing out FY23 and the audit will officially begin. Ms. Reeder provided additional comments on the upcoming audit.

Ms. Reeder discussed the need for a separate annual resolution granting Dr. Ramos contract authority for the Cooperative Endeavor Agreement (CEA) with the Louisiana Treasury Department.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Ryan**, to approve the annual resolution for contract authority.

RESOLVED, with all in favor to approve the resolution for contract authority.

Ms. Reeder went over the Services Agreement between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College on behalf of LSU Health and the Louisiana Cancer Research Center to provide full-service IT. The contract requires approval annually.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Suggs** to approve renewal of the IT services contract.

RESOLVED, with all in favor to approve the renewal of the IT services contract.

Ms. Reeder discussed the Community Outreach and Engagement (COE) budget. TFL and Communities of Color programs will now become part of COE along with TCI.

A request was made to move forward with entering into a contract with Southern University Ag to bring the CoC program under COE and the contract directly with LCRC.

Dr. Ramos described the relationship between the office of COE, TFL and Communities of Color. In order to have an NCI designated center it is required to have an office of COE and has become an important element in achieving NCI designation. He discussed the need to move TFL and Communities of Color under COE to strengthen COE and LCRC's face in the community.

Ms. Reeder presented the proposed COE budget.

Dr. Benjamin-Robinson gave an overview of TFL and Communities of Color and how they will integrate and benefit the office of COE. He discussed how both programs impact the community.

Dr. Wiese presented the Cancer Research Training budget for FY23-24. He discussed education and training initiatives for the undergraduate and graduate programs. He also discussed a potential first year intern program and expansions to training initiatives to include K-12 students.

A motion was made by **Ms. Ryan** and seconded by **Dr. Delafontaine** to approve executing a Southern Ag/Communities of Color (CoC) and LCRC contract under the office of COE.

RESOLVED, with all in favor to approve executing a Southern Ag/Communities of Color (CoC) and LCRC contract under the office of COE.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Hamm** to approve the COE budget and the Cancer Research Training budgets for FY23-24 in their entirety.

RESOLVED, with all in favor, to approve the COE budget and Cancer Research Training budgets, goals, and objectives for FY23-24 in their entirety.

**Dr. Ramos** gave an update on the LCRC including:

- External Advisory Board (EAB) Meeting in October 2023
  - Discussed reports needed and necessity to have a practice session before the meeting.
- Leadership Meeting and Developmental Funds update.
  - Deadline at the end of October
  - Review and award notices go out in December for a start date of January 1.
- Clinical Trials discussion
  - Dr. Grant gave an update on Clinical Trials

**Dr. DiCarlo** called for any old business. There was none.

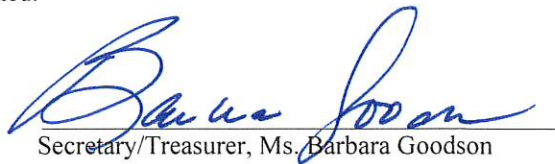
**Dr. DiCarlo** called for any new business.

Dr. Hamm raised a proposal to bring LCMC into the LCRC consortium. Mr. Sensenbrenner gave a brief update on the logistics of bringing on an additional partner and advised that this be placed on the next agenda as new business.

Dr. Ramos asked for an Executive Session to be called.

Board Members convened in Executive Session.

With no further discussion or business, the meeting adjourned.

  
Secretary/Treasurer, Ms. Barbara Goodson